



# CALIFORNIA COMMUNITY FOUNDATION SOUTHERN CALIFORNIA BROADCASTERS ASSOCIATION GUIDE FOR APPLICANTS

The Southern California Broadcasters Association (SCBA) Scholarship Award is open to students attending a Southern California University or College and pursuing a degree in broadcasting. The SCBA Committee encourages students who are interested in radio broadcasting in the following areas: on air work, production work, writing, News, Sports, Music programming, web and any digital production, IT, sales, and sales management. The SCBA Scholarship award is for \$5,000 and winners will be announced in November 2019.

## REGISTER

Start at [applyforgrants.calfund.org](http://applyforgrants.calfund.org). Once you click the **Register** link on the log in portal, you will be prompted to create a profile, including contact information, password and portal access. After filling out the information and accepting the terms and conditions, click **Register**.

### Create a Profile

**Account Information**

First Name  \*      Last Name  \*

Email Address  \*

Password  \*

Re-enter your Password  \*

Password Hint  \*

I accept the [terms & conditions](#) \*

Portal Access\*

Scholarship Applicant      Apply for scholarships

Grant Applicant      Apply for grants on behalf of a 501c3 public charity organization

Organization Admin      Control the level of access for portal users who register with the organization

\*Some access requires approval. Please do not select access that you do not need!

**Personal Information**

Address (line 1)  \*

Address (line 2)

City  \*

State  \*      Zip

Primary Phone #  \*      Phone Type  \*

Secondary Phone #

Phone Type

Use this link to [Log In](#)

**Note:** Asterisks indicate **required fields**

Provide an email address you **check often** as award information will be communicated via email


When registering, select **SCHOLARSHIP APPLICANT**

You will receive an email confirming successful registration with our site (see below). Once you have registered, you will be able to access the application through your secure portal log in.

## APPLICATION

Upon logging in, Under Available Applications, select the **Southern California Broadcasters Association** application.

### Southern California Broadcasters Association Scholarship

The Southern California Broadcasters Association (SCBA) Scholarship Award is open to students attending a Southern California university or College an... 

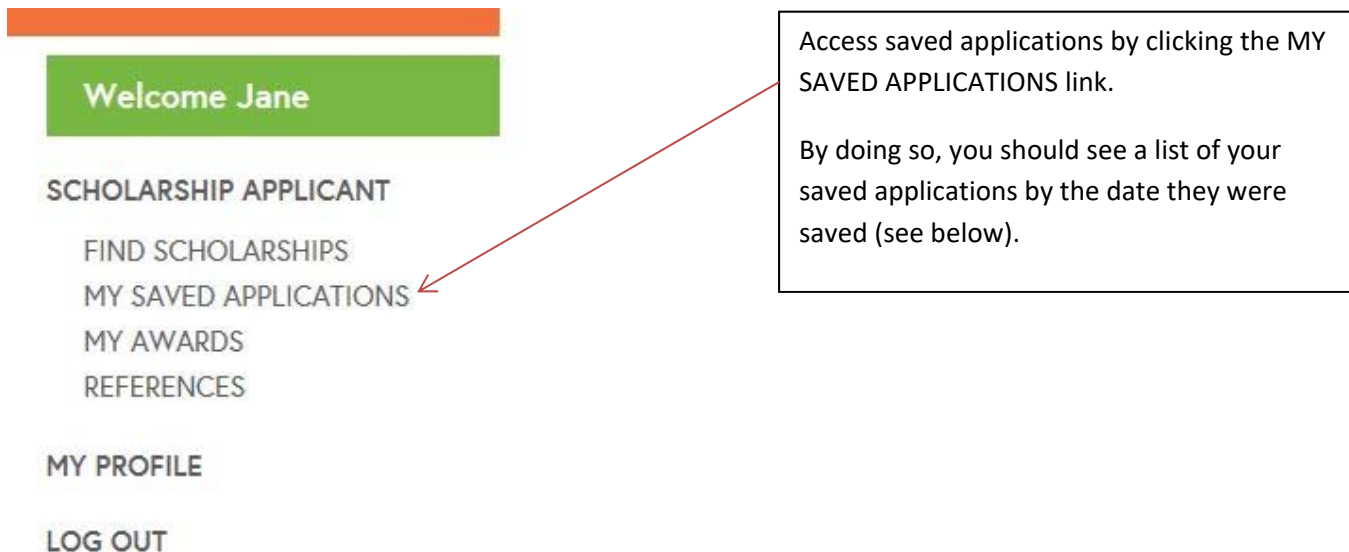
Complete the application and select SUBMIT.

Once submitted you will be brought to the Application Submitted confirmation page. Additionally, you will receive an email to the email address you provided upon registering with our website. If the email is not in your inbox, be sure to check the SPAM folder and add [grantsmanager@calfund.org](mailto:grantsmanager@calfund.org) and [scholarships@calfund.org](mailto:scholarships@calfund.org) as a contact.

**Note:** It is recommended that you click save at the bottom of the screen every 15 minutes while making changes to your application. You may select to start an application then save and return to the application. To do so, you may click the **Save** button at either the top or bottom of the screen.

## ACCESSING YOUR SAVED/SUBMITTED APPLICATION

To access a saved application, navigate to **My Saved Applications** and select the application you wish to access. You may elect to continue a saved application and submit or review a previously submitted application. Note: The Foundation will only accept one application per applicant. You may only submit an application once per application period.



Welcome Jane

SCHOLARSHIP APPLICANT

- FIND SCHOLARSHIPS
- MY SAVED APPLICATIONS
- MY AWARDS
- REFERENCES

MY PROFILE

LOG OUT

Access saved applications by clicking the MY SAVED APPLICATIONS link.

By doing so, you should see a list of your saved applications by the date they were saved (see below).

For questions, please contact the Foundation at [scholarship@calfund.org](mailto:scholarship@calfund.org).